



Jeffrey A. Lourie
Chief of Police

Town of Uxbridge Police Department
275 Douglas Street
Uxbridge, MA 01569
508-278-7755

EMPLOYMENT OPPORTUNITIES

Part Time Dispatcher

Responsibilities include: receiving, dispatching and recording telephone and radio communications, and NCIC and LEAPS communications according to FCC and Dept. regulations. Dispatches responders to calls for service. Keep police and fire personnel informed of all facts affecting safety or the efficiency of their responses to the call. Performs all other duties as assigned. Performs typing and clerical functions. Must be able to work any of three scheduled shifts to include nights, weekends and holidays.

Minimum Requirements include: high school diploma or equivalent and the ability to type 35 wpm. Previous experience dispatching Police, Fire and EMS. APCO Public Safety Telecommunicator Level 1, Massachusetts E-911 Vesta Pallas Certification, and Powerphone Emergency Medical Dispatcher Certification.

To apply, submit a Town of Uxbridge job application or a cover letter and resume to Lieutenant Peter B. Emerick e-mail as a Word document or PDF to pemerick@uxbridge-ma.gov. AA/EOE